


Evaluation Tool Subcommittee
Of SPEC
November 17, 2016
9:30am-11:30am
All Chicago
651 W Washington Blvd. Suite 504

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| I. | Welcome and Introductions – <i>Adriana</i> | 9:30am |
| II. |  Review of Agenda - <i>Adriana</i> | 9:35am |
| |  <input checked="" type="checkbox"/> Review and Approval of Minutes | |
| III. |  2017 Evaluation Process - <i>Kathy</i> | 9:40am |
| | a. Agency Component Follow Up | |
| | i. Additional Financial Review Process | |
| IV. | Other Documents - <i>Amanda</i> | 10:10am |
| | a.  2017 Evaluation Report | |
| | b.  2017 Recapture Spreadsheet | |
| V. | Submission Policies - <i>Adriana</i> | 10:25am |
| VI. |  Instruction Manual - <i>Adriana</i> | 11:00am |
| | a. Volunteer Reviewers | |
| VII. | Survey Gizmo Review Volunteers – <i>Amanda</i> | 11:15am |
| VIII. | Next Steps | 11:20 am |
| IX. | Other Announcements | 11:25am |
| X. | Adjourn | 11:30am |

: Indicates meeting material item

: Indicates a Voting Item