

MINUTES

DATE: FRIDAY, MARCH 6, 2015 START TIME: 10:04AM

MEETING CALLED BY	Alice Merrifield, Co-Chair
NOTE TAKER	Kathy Booton Wilson, Secretary
ATTENDEES	<p>Members: Sherri Allen Reeves, Kathy Booton Wilson, Joyce Coffee, James Conlon, Robert Cunningham, Andrea Dakin, Elizabeth Dunn, Kyu Kim, Kevin McCullough, Alice Merrifield, Jennifer Miller Rehfeldt, Dharshni Ponnampalam, Mande Russell, Norma Samame, Ami Shah, Larry Smith, Mindy Taylor, Gwen Turner, Monica Williams</p> <p>Alternates: Mayon Yen, Chris Bohlander, Melvin Alexander</p> <p>Alliance Staff: Elizabeth Perez and Amanda Borta</p> <p>Other: Luwana Johnson (Inner Voice Inc), Tracy Halernka (Deborah's Place)</p>
QUORUM?	Yes.

Agenda topics:

WELCOME AND INTRODUCTIONS	Alice opened the meeting and welcomed attendees. Attendees introduced themselves. Andrea Dakin announced that her alternate, Mayon Yen, will be the official AFC representative while she is on leave, beginning in May or June.
REVIEW AND APPROVAL OF MINUTES	<p>The group reviewed minutes of the January 9, 2015 meeting. The following corrections will be made</p> <ul style="list-style-type: none"> - The date of the meeting was corrected to <u>2015</u>. - Amanda said that there are some names misspelled, which will be corrected. <p>Kevin McCullough moved that the minutes with amended changes mentioned before be approved, and Joyce Coffee seconded. The minutes were approved unanimously.</p> <p>The committee then reviewed the minutes of the February 6, 2015 meeting.</p> <p>Jimmy Conlon moved that the minutes be approved, and Jennifer Miller Rehfeldt seconded. The minutes were approved unanimously.</p>
ANNOUNCEMENTS AND UPDATES	<p>Alice Merrifield raised a topic for discussion regarding the upcoming cuts in state funding. She reported that social service and advocacy groups are mobilizing to educate legislators. While advocacy is not in the realm of the HMV Committee, the Committee does oversee system performance outcomes, which could be impacted by the cuts. Concerns raised included:</p> <ul style="list-style-type: none"> • HUD's push to move funds from services to operations, with services often being covered by state funds. • Joyce reported that the domestic violence agencies have discussed the issue of social services taking the brunt of the cuts when other sectors are dependent upon social services in order to continue their work. • Chris reported on the Chicago Coalition for the Homeless Lobby Day, which was a positive experience. Other organizations have planned upcoming lobby days. <p>The continuum Advocacy Committee will meet on March 11 at 10:00AM at the Michael Barlowe Center. All are invited to attend. The Alliance will send out the past Alliance e-blast that contains resources related to this topic.</p>
HMV MEMBERSHIP	<p>Elizabeth Perez reported on HMV Membership.</p> <ul style="list-style-type: none"> • 2 members from the Lived Experience Committee were not on the original slate. • 1 member from Housing Opportunities for Women was not included. <p>These members did not receive the e-mail notification of the February mandatory meeting but had expressed interested in participating.</p> <p>Joyce moved and Kevin seconded for three new members to be added to the committee. Andrea Dakin pointed out that slots have always been reserved to add members of the Lived Experience Committee to the</p>

	<p>HMV Committee. Joyce withdrew the motion. Joyce made a new motion that a representative from HOW and an alternate from HOW be added to the slate and Jimmy seconded. The motion passed with 14 in favor and 1 opposed. Andrea moved that two additional members from the Lived Experience Commission be added to the HMV slate. One LEC alternate was added. Kyu seconded. The motion passed unanimously. Roberts Rules of Order: Elizabeth distributed guidelines from the charter on Parliamentary Authority, Quorum and Motions as well as Action without a Meeting. AllChicago will also hold a workshop in April on Roberts Rules of Order. Andrea asked about how the quorum will be impacted if members are sitting out of a vote due to conflict of interest, as discussed in the charter. This is a question that will need to be answered. Elizabeth informed the group if there are any other questions, to please contact the Alliance so these areas are included in the workshop.</p>	
APPROVE 2015 DATES	<p>Friday, April 10, 2015 at 10:00AM will be the April meeting date. (Date changed due to Good Friday.) Friday, July 10, 2015 at 10:00AM will be the July meeting date. (Date changed due to 4th of July holiday.) All other meetings will take place on the first Friday of the month at 10:00AM. Elizabeth will update the outlook invitation with the new date and time.</p>	
EVALUATION UPDATE	<p>All evaluation instruments were received on time. Preliminary scores will be released in the middle of next week. There will be directions to review the scoring guide, especially in relation to percentiles, before submitting appeals. The Governing Board has not yet approved an Appeals Committee. There will be an on-line vote by March 10th. There were fewer technical deficiency notices this year. There have been some issues with projects meeting threshold. There was discussion of whether average scores should be shared on agency/project scorecards for comparative purposes. Most agreed that averages would be helpful. Dharshni thanked the CAEH staff for their responsiveness during the evaluation process.</p>	
SITE VISIT SUBCOMMITTEE	<p>Elizabeth reported on the Site Visit Subcommittee. The Subcommittee reviewed the recommendations of the previous Site Visit Subcommittee. Selection will remain the same, except that 6 site visits will take place rather than 10. Roles of site visitors were discussed. There will be 2 – 3 people with lived experience on each site visit rather than one. The role of the service providers was also reviewed. The service provider’s role will primarily be to recommend and/or provide technical assistance (TA). There were questions of how the group would determine that a service provider has the qualifications to provide TA. Another concern was that, if the service provider role is minimal, service providers might not be interested in participating. An idea was to have the service provider site visitors conduct site visits with agency staff. Kyu questioned whether a service provider needs to part of the site visit. Discussion ensued. It was suggested that the first 6 months of site visits can be seen as a trial period. Mande pointed out the importance of consistency. There was a suggestion that there need to be guidelines for quality control and training for service providers who will be conducting the site visits. There were also questions as to whether technical assistance should be offered on the spot or at a later date after the site visit. Alice asked if there were service providers on the HMV Committee who would be willing to assist in site visits. The idea was to start with HMV members doing the site visits and then later maybe accept volunteers from the entire continuum of service providers. The Site Visit subcommittee will reconvene to discuss the feedback given at this HMV meeting.</p>	
NEXT MEETING	<p>Friday, April 10, 2015 at 10:00AM at Mercy Housing Schiff Residences, 1244 North Clybourn.</p>	
ADJOURNMENT:	MINUTES SUBMITTED BY:	APPROVED BY:
11:22AM	Kathy Booton Wilson	HMV Committee on 4-10-2015