

**AD-HOC COMMITTEE CHARTER IMPLEMENTATION COMMITTEE
OF THE CHICAGO CONTINUUM OF CARE**

December 3, 2015

1:00 PM

A meeting of the Ad-Hoc Charter Implementation Committee of the Chicago Continuum of Care (CoC) was held on December 3, 2015, at the offices of All Chicago: 651 W. Washington Blvd., Suite 504, in Chicago, IL. The following members of the Committee were present: Fred Friedman, Paul Hamann (Co-Chair), Maura McCauley (via phone), Larry Smith, and Dorothy Yancy. Also present was Dave Thomas from All Chicago.

Noting that a quorum of the Committee was present for conducting business, Co-Chair Hamann called the meeting to at 1:05 PM.

APPROVAL OF AGENDA AND MINUTES

The agenda for the current meeting were reviewed and, with no amendments suggested, a motion as made, duly seconded and unanimously passed to accept the agenda. The minutes from the November 5 meeting of the Committee were then reviewed. It was noted that Fred Friedman's presence at the meeting was not reflected in the minutes. Neither was that of Maura McCauley. An amendment was made to reflect Friedman and McCauley's presence. With no other amendments suggested, a motion was made, duly seconded, and unanimously passed to accept the minutes.

OLD BUSINESS / REPORTS

The Committee then reviewed the charter implementation calendar and noted that the upcoming All CoC meeting would be an important milestone. The Committee also reviewed the recently submitted list of CoC committee committees and their proposed members for 2016. The Committee noted that, on most committees, the membership slots allotted to government and funder representatives were left to be filled. The Committee noted that the Membership Committee, led by Audrey Thomas and Richard Rowe did a heroic job of filling the different seats on the numerous committees within such a short amount of time.

NEW BUSINESS

The Committee then turned its attention to new business. The document outlining the Charter amendment process, recently approved of by the Interim Governance Board was reviewed. Questions were asked and answered. Dave Thomas asked for a copy of the document, so that it could be published on the All Chicago web-site for CoC members to review.

The Committee then discussed its role at upcoming All CoC meetings. It was decided that Hamann would presented the Charter amendment process to the membership.

The Committee then spent some time reviewing potential topics to be submitted to the membership for prioritization at the proposed meeting of membership in February.

The Committee then established the following date:

- January 7 at 10:00 AM
- February 4 at 1:00 PM
- February 17 at 1:00 PM for the membership to discuss priorities

NEXT STEPS

At the next meeting, the Committee will need to come to agreement on the agenda for the February prioritization meeting, its location, and rules around membership voting on priorities.

ADJOURNMENT

With no other business being presented to the Committee, at motion, duly seconded, and unanimously passed to adjourn the meeting at 2:15 PM.

Respectfully Submitted:

Paul W. Hamann, MA, MNA