

System Performance and Evaluation Committee (SPEC)

MINUTES

DATE 7-08-16

START TIME 10:10AM

MEETING CALLED BY	Andrea Dakin
NOTE TAKER	Padma Thangaraj
ATTENDEES	Adriana Camarda, Kathy Wilson, Gwendolyn Turner, Melvin Alexander, Larry Smith, Robert Cunningham, Mindy Taylor, Debbie Culpepper, Padma Thangaraj
GUESTS	David Mowery, Dave Thomas, Matthew Faden, Amanda Borta (Staff)
QUORUM	Yes

Agenda topics

WELCOME AND INTRODUCTIONS/REVIEW AND APPROVAL OF MINUTES AND AGENDA	<p>Welcome and Introductions.</p> <p>Gwendolyn moved to approve the June minutes. Robert seconded. It was approved.</p>
COMMITTEE UPDATES	<p>a. Evaluation Tool Subcommittee – Kathy Reviewed the results from the Evaluation process feedback and highlighted possible changes in the tool next year. The Committee is looking to develop a process for making changes to the instrument. They reported that there was wasn't anything shocking from the feedback Next meeting is on July 21, 9:30AM</p> <p>b. PIT Subcommittee – Adriana A date for the PIT was determined and will be January 26, 2017. The Committee reviewed the methodology from HUD and compared to what Chicago did. For the youth count a focus group comprising of SP and youth will be formed. Focus group visits will be happening in the City and Suburban (Cook) on August 4th and 5th. The purpose of the focus group is to engage youth for an effective youth count. HUD now expects that the PIT count be entered into HMIS. To that effect, the Committee has decided to conduct a pre-PIT process in September using HMIS. The results from this pre PIT will further be evaluated by the Committee for considerations to use HMIS during the actual PIT count. DFSS will continue to administer the paper process.</p> <p>c. CoC Board Update – Amanda There was no quorum and hence no decisions could be made. Christine H. gave a brief presentation on the selection of new SSO for CA and the Conflict of Interest issue was discussed. Consuella gave a presentation on the CoC registration and debriefed on last year's results. There was an update from the Finance Committee and a report on collected dues. The Executive Committee made a decision to allow CSH to be the entity for the CA SSO. Next meeting will be in July at DFSS.</p>
2016 EVALUATION REPORT PRESENTATION AND DISCUSSION	<p>Amanda B. reviewed the highlights of the Evaluation report. The first page provides a summary of the major changes that were made [see handout]. A note was made that SPEC and the ET Committee should look into making tweaks to the Technical deficiencies policy at the time of reworking the tool, along with other tasks outlined in the report.</p>
SYSTEM PERFORMANCE MEASURES	<p>Padma updated the Committee that all work was being done to ensure SPM are being entered in HDX by the deadline.</p>
SYSTEM PERFORMANCE STRATEGIES FOR FY16	<p>Andrea shared a quick update on Norm Suchar's visit. The message was clear that HUD is moving away from TH. Future emphasis will be on SPM. CoC's will have to start looking into reallocation from low to high performing projects. HUD is not going to sympathetic. They see the budget issues in IL but there isn't going to be any leeway. HUD has offered to help build a relationship between Chicago and CHA so they can be more engaged in Chicago's efforts. Amanda shared that reallocation causes lag time and the Committee needs to think about what should be done in the interim.</p> <p>CoC debrief: Long Term stayers – Adam C. from HMIS helped run some quick numbers on long term stayers. Since there is no definition around long term stayers from HUD, local communities must develop their own definition. Suggestions were made to add additional programs to the data universe. A decision was made to table this discussion for a later time.</p>

**OTHER
ANNOUNCEMENTS AND
UPDATES**

Collaborative Applicant Committee Motion: Dave Thomas presented the Collaborative Applicant committee motion to see if SPEC would be willing to adopt and present it to the CoC Board. There was lengthy discussion following the presentation. Following discussion, Larry Smith adopted the motion as written. Robert C seconded it. A vote was called for. Voting numbers were as follows:

Favor – 4, Against – 2, Abstain – 1

ADJOURNMENT:

12.05pm

MINUTES SUBMITTED BY:

Padma

APPROVED BY: