

# Evaluation Tool Subcommittee

MINUTES

DATE 10-06-16

START TIME 9:30AM

MEETING CALLED BY	Amanda Borta
NOTE TAKER	David Melnick
ATTENDEES	<p><b>Present:</b> Kathy Wilson, Adriana Camarda, Kyu Yup Kim, Mande Russell, David Melnick, Otha Gaston, Perry Vietti, Keith Richardson</p> <p><b>Absent:</b> Sherri Allen Reeves</p> <p><b>Guests:</b> Patsy Flynn, Mayon Yen, Debbie Culpepper</p> <p><b>Staff:</b> Amanda Borta</p>

Agenda topics

REVIEW OF AGENDA	Consensus	
REVIEW AND APPROVAL OF MINUTES	David motions to approve minutes. Adriana second. Passed	
2017 EVALUATION PROCESS: PROJECT COMPONENT	<p>Recapture – Looked at scoring for Suburban Cook.</p> <p>Less than 2%/\$3,000 – 3 points            More than 2%/\$3,000, but return more than 80% funds to alliance – 2 points            More than 2%/\$3,000, but return less than 80% funds to alliance – (-3) points</p> <p>Only 6ish LTRA have full spend down (out of 40ish). 3pt for 95% in most recent year. 2pt for less than 95% but reallocation. (-1)pt for less than 95% and no reallocation. Exceptions for new projects, new PSH project, or took over a project from another agency. LTRA not scored in 2017, but will be scored in 2018. (Sum of reallocated money in past three years) / (Sum of non-spent money in past three years) &gt;= 80% in order to get reallocation. Need to complete chart for reallocation.</p> <p><b>System Priorities #1:</b> CH at project entry. TH doesn't choose who they serve, so discussion about whether TH should be included here. Decided to have TH projects included in question.</p> <p>#2: Talk about removing disability. Removed formerly incarcerated so we can use HMIS report</p> <p>#3: CRS is going away, so question is removed. Include note for coordinated entry because it's moving to HMIS</p> <p><b>Project Performance (IH) #2:</b> no change #3: People entering IH tend to be very far from obtaining employment/housing #4: Question tables. Waiting for data from 2016 EI informational question</p> <p>(PHwSS) Decided that projects are issue, not program model, so left as is. #7 going away</p> <p>(Youth TH) Providers brought up issues, but data didn't support any real problems. Left as is</p> <p>(PSH &amp; SH) Remove #13. Otherwise left as is.</p>	
NEXT STEPS	10-20 at Thresholds 10AM-Noon. Board that will show which room to go to. Need to finish two more project types and 19/20. Instruction Manual and Submission Policies in November.	
OTHER ANNOUNCEMENTS	Site visit process – still aiming for 10. One project wants an exemption	
ADJOURNMENT:	MINUTES SUBMITTED BY:	APPROVED BY:
11:30am	David	