

**Chicago CoC Collaborative Applicant Committee
Minutes
Wednesday October 5, 2016
10:00a – 11:30p
DHS, 401 S. Clinton, 2nd Floor**

Facilitator: David Esposito (SPC)/Lisa Cohen(GOV) **Note Taker:** Stephanie Socall (Private Funder) **Timekeeper:** Jackie Edens (SPC)

Present: Dorothy Yancy (LEC), Jackie Edens (SPC), David Esposito (SPC), Diana Salazar (ESG), Lisa Cohen (GOV), Linda Thurmond (Key Stakeholder), Adam Rogers (At Large); Stephanie Socall (Private Funder)

Absent: Robert Cunningham (LEC), Fred Friedman (LEC), Larry Smith (LEC), Laron Taylor (SPC), Peter Toepfer (SPC) Alisa Rodriguez (ESG), Danny Gutman (Public Funder)

Guests: Dave Thomas (All Chicago)

AGENDA ITEM	Notes	Actions Steps
1. Welcome & Introductions	<ul style="list-style-type: none"> - David Esposito is facilitating meeting today - No members joined on the phone today 	N/A
2. Note-Taker assignment	<ul style="list-style-type: none"> - Stephanie Socall (Private Funder) volunteered to take notes for 10/5 meeting 	1. Stephanie will send notes to David/Lisa
3. Review & Approval of Agenda	<ul style="list-style-type: none"> - All present members reviewed the agenda 	N/A
4. Review & Approval of Minutes	<ul style="list-style-type: none"> - All present members reviewed the minutes from our last meeting - Motion of minutes: Linda Thurmond (KSH) - 2nd the minutes: Dorothy Yancy (LEC) 	N/A
5. All Chicago	<p>A. PPRN Comments & Update Background: At the September 7th meeting, Consuela presented data on a proposed change to the interim rule calculating the maximum funding each CoC can apply for. The max is based on the greater of the Preliminary Pro Rata Need or the Annual Renewal Demand. Chicago has an ARD of close to \$63MM (plus last year's 5% bonus). Chicago's 2015 PPRN was \$49MM. The proposed PPRN formula changes significantly disadvantage Chicago. Under the four proposed formulas, Chicago would have a PPRN no greater than \$26MM. By comparison, NYC might see no change to their PPRN under one of the proposed formulas, and LA would see an increase of up to \$13MM. Large CoCs also facing significant decreases include San Francisco, New Orleans, Boston, Baltimore, Detroit, Minneapolis, St. Louis and Cleveland. This is not an immediate concern for 2017, as no new rule is in effect and the CoC is eligible for the greater of the ARD or PPRN.</p>	A. All Chicago will monitor rule changes. No further action required at this time.

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	<p>Discussion:</p> <ol style="list-style-type: none"> 1. Comment period is closed. All Chicago and others in Chicago submitted comments opposing the proposed change to the PPRN formula. A total of 143 comments were received and are viewable at www.regulations.gov. (search FR-5476-N-04, click "open docket folder"). Comments are a mix in support and opposition. 2. HUD is probably not making additional funds available to cover CoCs that will see an increase in PPRN. Speculation is that HUD will cut back on annual renewals to reduce the ARD to free up funds for CoCs increasing requests in line with new PPRNs. 3. Without Tier 2, Chicago's ARD is only \$57MM. 4. Need to be more strategic next year about what projects go into Tier 1. This year we put PSH in Tier 2. That's risky if Tier 2 projects are cut to lower the future ARD. Perhaps we could put lower performing projects regardless of model in Tier 2. Consider averaging performance over 2-3 years to determine which projects are lowest performing? 5. Unclear what the impact of the final rule will be. <p>B. Stakeholder Survey</p> <ol style="list-style-type: none"> 1. All Chicago is on 3 year strategic planning cycle and consultants will conduct a stakeholder survey for the purposes of All Chicago's strategic plan. 2. The CoC CAC is also planning to survey members in the coming months and stakeholders being surveyed will likely overlap with All Chicago's survey. 3. Previous discussions occurred around combining the two surveys with the CAC forwarded applicable responses to All Chicago. All Chicago would like to go ahead with separate surveys. CAC still has interest in combining surveys to avoid confusion and lower response rates. <p>C. Service Providers Committee Meeting</p> <ol style="list-style-type: none"> 1. All Chicago was tasked with creating a work plan to address areas of deficiency in the NOFA response. Dave informed the committee that All Chicago's timeline to complete the work 	<p>B. Dave will convey the CAC's ongoing concern about duplicative surveys to All Chicago leadership.</p> <p>C. All Chicago will provide draft workplan in December.</p>

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	<p>plan will be slightly longer than anticipated. They will meet internally to launch in early Nov.</p> <p>D. Advocacy Committee Meeting</p> <ol style="list-style-type: none"> 1. David and Jackie attended meeting with All Chicago and Advocacy Committee to discuss differences in expectations for administrative roles and advocacy roles. 2. Jackie considering bringing her experience to the Advocacy Committee as a member. 3. All Chicago is hiring for a new communications role. 4. Questions around whether a survey of CoC member agencies was the best way to set the Advocacy Committee's agenda. Perhaps other committees should have been surveyed instead. Is mental health advocacy really the work of the CoC? 5. Since many advocacy organizations already exist, we should leverage their work and join existing efforts. 6. Committee chairs need more training. The CoC needs a regular Board orientation. 7. Perhaps this is a 3rd party TA opportunity? 	<p>D. All Chicago plans to provide advice to Advocacy Committee on structure and how committees can best function. Other opportunities for TA to be explored. To timelines set.</p>
6. RFP	<p>A. Review & Finalize Bidders Conference Presentation</p> <ol style="list-style-type: none"> 1. All Chicago, AIDS Foundation of Chicago, My Steps, and Englewood Community Center signed-up to attend. No committee members are familiar with the latter two groups. <p>B. Conflict of Interest</p> <ol style="list-style-type: none"> 1. Discussed distribution of draft MOU to entire committee, including Pete, after AIDS Foundation of Chicago indicated they were not submitting a proposal. AFC may now submit a proposal. 2. Discussion focused on whether this presents a problem for fairness, transparency, quality and quantity of potential responses. All Chicago also mistakenly received an email draft of the MOU. Neither party received the final draft before it was publicly disseminated. 3. Pete does not control AFC's decision to submit a proposal and appears to have acted in good faith. 	<p>A. Jackie, Linda, David, Diana and Lisa slated to attend/present at the conference.</p> <p>B. A consensus decision was made to move forward with no further action.</p>

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	<p>4. All Chicago already holds an advantage of knowledge and experience to respond as existing CA, regardless of receipt of draft MOU. Disqualifying either or both leaves the committee with potentially zero responses to the RFP.</p>	
7. Add Ons	<p>A. Committee Feedback Form David is completing form on members' intent to stay on the committee for calendar year 2017. We will be seeking two members to Chair the committee.</p> <p>B. Committee Budget Request Simple budget of \$500/yr proposed for previously discussed potential committee needs such as advertising, web hosting, etc. Committee has not researched costs for these potential needs, so we were not able to fully satisfy questions about the reasonableness of the budget. This is the first time the committee has proposed a budget, so 2016 budget was zero.</p> <p>C. Next meeting – MOU Update and Revisions Stakeholder survey must be complete in time to incorporate feedback in MOU for next year.</p>	<p>A. All members should indicate your intent to serve on the committee to David, if you haven't already.</p> <p>B. N/A</p> <p>C. N/A</p>
8. Announcements	N/A	N/A

Meeting Adjourned motion: Dorothy Yancy (LEC), 2nd: David Esposito (SPC)

APPROVED 11/02/16